



## **Additional Information for PCGB Members Relating to AGM Agenda Items in Section 7: ‘Items from Poultry Club Members’**

### **7b. Proposer: J Halley, Seconder: R Murray—To Introduce a Financial Benchmark**

Proposed change to Constitution sections: 6.5 & 10.3

#### **6.5 From:**

The Council shall also appoint an Independent Accountant whose appointment must be approved by members at the Annual General Meeting. The Independent Accountant shall be responsible for carrying out an independent examination required by the Charity Commission and for producing year-end accounts which are to be submitted to the Annual General Meeting. A full audit will be undertaken if considered necessary by Council.

#### **To:**

The Council shall also appoint an Independent Accountant whose appointment must be approved by members at the Annual General Meeting. The Independent Accountant shall be responsible for carrying out an independent examination (required by the Charity Commission) of the year-end accounts which are to be submitted to the Annual General Meeting. A full audit will be undertaken if considered necessary by Council. ***Furthermore, Council will present a three year forward looking financial budget to each AGM, together with a comparison of the prior two year’s actual performance against budget.***

#### **10.3 From:**

The Club’s accounting year shall begin on 1st April.

#### **To:**

The Club’s accounting year shall begin on 1st April. ***To ensure the clubs longevity, Council must aim to limit total annual expenditure to 115% of the total income generated in the previous financial year. All capital expenditure over £5,000 must be authorised at an AGM prior to commitment after providing a business case for discussion.***

### **7c. Proposer: J Halley, Seconder: R Murray—Council Elections to be held every 3 years**

Proposed change to Constitution section: 8.1

#### **8.1 From:**

The Council (who are the Trustees of the charity) shall be composed of sixteen members. Four Council members are elected annually for a period of four years. Four Council members retire each year and are eligible for immediate re-election.

#### **To:**



# The Poultry Club

## OF GREAT BRITAIN

The Council (who are the Trustees of the charity) shall be composed of sixteen members. *All Council members are elected every three years for a period of three years, Council members who are not re-elected will retire once the election results are known.*

7d. Proposer: J Halley, Seconder: R Murray—To comply with Charity Commission Skills Requirements

Proposed change to Constitution section: 8.1

### **8.1 From:**

The Council (who are the Trustees of the charity) shall be composed of sixteen members. Four Council members are elected annually for a period of four years. Four Council members retire each year and are eligible for immediate re-election.

### **To:**

The Council (who are the Trustees of the charity) shall be composed of sixteen members. *All Council members are elected every three years for a period of three years, Council members who are not re-elected will retire once the election results are known. Five Council positions are ringfenced for members who possess professional qualifications with the following skills: Legal, Marketing, Charity Fund Raising, Accountancy, and animal husbandry/Veterinary qualifications. These are skill based roles. If no member stand for these ring-fenced roles Council must co-opt members with the relevant skills (and appropriate qualifications). The co-opted council member(s) will have full voting rights. If after 4 months a ring fence role is still vacant (after advertising the vacant ring-fenced position in the newsletter/website) then the vacant position becomes a non-skilled position and goes to the unsuccessful candidate receiving the greatest number of votes in the original election (irrespective of whether they applied for a ring fence role or not).*

7e. Proposer: J Halley, Seconder: R Murray—Conference call attendance now acceptable

Proposed change to Constitution section: 8.7

### **8.7 From:**

Council members are required to attend at least three Council meetings plus the Annual General Meeting each year. Extenuating circumstances for non attendance will be considered by Council. If absent, without permission, for three or more council meetings within a period of twelve consecutive months Council can resolve that his or her office has been vacated.

### **To:**

8.7 Council members are required to attend at least three Council meetings plus the Annual General Meeting each year. Extenuating circumstances for non attendance will be considered by Council (*dialling into conference call meetings to be considered to be as good as "attendance in person"*). If absent, without permission, for three or more council meetings within a period of twelve consecutive months Council can resolve that his or her office has been vacated.